Clear ENTIRE Form | Clear Sample Information ONLY

CHAIN-OF-CUSTODY RECORD

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TRACE ANALYTICAL LABORATORIES, INC.

Trace Analytical Laboratories, Inc.
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Muskegon, MI 49444-2673

Phone 231.773.5998
Fax 888.979.4469
www.trace-labs.com

Trace ID No.

Report Results To:

Company Name:	
Report To:	
Mailing Address:	
City, State, Zip Code:	
Office Phone:	Cell Phone:
Email Address:	

Bill To:

PO #:
Contact Name:
Billing Address (if different):
City, State, Zip Code:
Phone Number:
Billing Email Address:

Trace Use:

Logged By:
Checked By:
Sample Collection Time (Hrs):

Requested Turnaround Times (TAT)

- ☐ Standard: 7-10 Business days
- ☐ 5-6 Business Days*
- ☐ 3-4 Business Day*
- ☐ 1-2 Business days*

Rush TAT Requires Prior Approval and Incurs Rush Fees

Matrix Key:

WW = Wastewater	AQ = Aqueous	A = Air
DW = Drinking Water	O = Oil	WI = Wipes
GW = Groundwater	S = Solid	U = Unknown
LW = Liquid Waste	SL = Sludge	

Analysis Requested

Project Name:

Sampled By (print):

Trace No.	Sample Collection Date	Sample Collection Time	Sample ID/Name	Sample Type (check one) Composite	Grab	Metals Field Filterd (Y or N)	Matrix - see above →	Number of Containers	Preservation: Cool ≤ 4°C	Hydrochloric Acid (HCl)	Nitric Acid (HNO3)	Sulfuric Acid (H2SO4)	Sodium Thiosulfate	Sodium Hydroxide (NaOH)	Ascorbic Acid	Other	Remarks/Notes	Possible Health Hazards?
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				☐	☐													

Please Sign

Released By	Received By	Date	Time	Released By	Received By	Date	Time
1)				2)			
3)				4)			

In executing this Chain of Custody, the client acknowledges the terms as set forth at www.trace-labs.com/terms-of-agreement.

☐ Check this box if you would not like your samples analyzed if received outside of the conditions outlined in the Trace Sample Acceptance Policy at www.trace-labs.com/downloads.